

## FEES

Current hourly university rate for consultation service and program design; and overall fee based on program budget plus administrative surcharge for program design, implementation and management.



## ADDITIONAL SERVICES AVAILABLE

Additional services, such as brochure/flyer design and interpreters for workshops/meetings, are available at upon request for an additional fee.

## WHAT ARE YOUR RESPONSIBILITIES?

The client will be responsible for reasonable accommodations for presenter or instructor; site provision; site preparation agreed upon; materials, equipment, refreshments; and brochures, mailings, press releases or other forms of communication.

## HOW CAN I FIND OUT MORE?

To obtain more information, contact Catherine (Kat) Burland, PDA Continuing Education Coordinator, at: (718) 482-5324 (voice), (718) 482-5024 (TTY), or e-mail: [katb@lagcc.cuny.edu](mailto:katb@lagcc.cuny.edu).

## TESTIMONIALS FROM TWO OF OUR EMPLOYERS

*“Since winter 2001 semester, the Program for Deaf Adults at LaGuardia Community College provides our members with American Sign Language classes of outstanding quality. LaGuardia is willing to create the special curricula critical to meeting the needs of workers in healthcare settings. As a consequence, the students have been uniformly happy with the courses, the teachers, and their own developing skills.”*

Marcia Klugman, Team Leader  
Education Department, 1199 Training and Upgrading Fund  
1199 SEIU/League Employment, Training & Job Security Program

*“The Retiree Division of CWA Local 1180 has been thrilled with the instruction received in American Sign Language as offered by Program for Deaf Adults, LaGuardia Community College. Students have become proficient in the expression of the language and the popularity of the course has caused retirees to take all courses that we have offered and even continue on to pursue higher levels of the language and to do volunteer work with their new skills.*

Suzanne E. Beatty, CSW, Director  
CWA Local 1180 Retiree Division

## The Program for Deaf Adults

@

LaGuardia Community College  
Division of Adult & Continuing Education

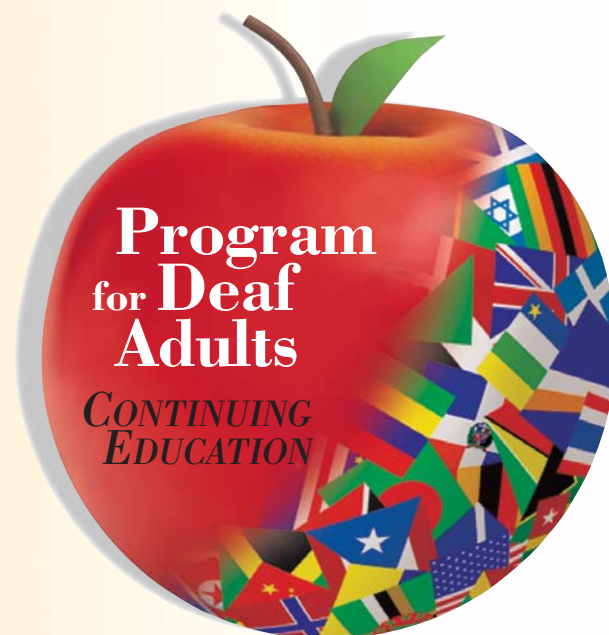
31-10 Thomson Avenue  
Long Island City, NY 11101  
Room C203  
718) 482-5324 Voice  
(718) 482-5325 TTY  
(718) 482-5353 TTY

[www.laguardia.edu/pda](http://www.laguardia.edu/pda)

# The World's Community College



## CONTRACT SERVICE PROGRAM



**M**ORE PROGRAMS AND SERVICES FOR  
DEAF AND HARD-OF-HEARING STUDENTS  
THAT AT ANY COMMUNITY COLLEGE

LaGuardia Community College/CUNY  
31-10 Thomson Ave Long Island City, NY

[www.laguardia.edu](http://www.laguardia.edu)



### WHO ARE WE?

**The Program for Deaf Adults (PDA)** offers the same quality learning opportunities and services off campus that is offered on campus through our **Contract Service Program**.

We provide a variety of educational experiences and consultation services

for agencies and corporations who employ or serve individuals who are Deaf, hard-of-hearing, Deaf-Blind and hearing.

### PDA's VISION

PDA's Contract Service Program offers you trained professionals whose lives have been dedicated to learning Deaf Culture, American Sign Language and English/Math Literacy. And...we offer a lifetime of educational and administrative experiences.



The Deaf Community shares a vision for their advancement and defines their vision with goals to enhance the quality of life; such as, same job training and communication access available to their hearing peers. PDA is able to creatively listen to these needs; design to programs and services to meet them; and help employers and employees implement and manage the program or services

### CONTRACT SERVICES MEETING YOUR NEEDS

PDA invites interested businesses, organizations and agencies to consider how we may help provide the

expertise and skills needed to assist you in meeting the needs of your constituency. Services are designed either for individuals or groups in the following ways:

#### **Consultation**

Consultation is offered on site with the client, and directed specifically to his/her need. This service is for the client who needs advice on how to get started with their planning objectives.

#### **Consultation and Program Design**

Consultation on site and program design are offered to the client directed to specific needs.

#### **Program Design, Implementation and Management**

Consultation is offered on site and the program is designed to the specific need of the client. Implementation of the program and management is coordinated by PDA. There are some client on- site responsibilities, such as site and equipment provision.

### PROGRAMS THAT PDA CAN DESIGN AND ADMINISTER FOR YOU

- English Reading and Writing Literacy for Deaf Employees
- Computer Skills for Deaf Employees, such as MS Office Applications
- License and Certification Test Preparation for Deaf Employees
- American Sign Language (ASL) Education for Hearing Employees



- CPR and First Aid Training for Deaf Employees
- Educational Design and Curriculum Development for All Adult Education Programs
- Deaf Culture and Sensitivity Training for Hearing Employers & Employees
- Americans with Disabilities Act and the Legal Rights for Deaf Employees/Client



### WHAT CAN YOU EXPECT FROM US?

We have 30 years of experience and the capability to offer you the best available professional educational services and consultation for individuals who are Deaf and hard-of-hearing. We back up our services with appropriate diagnostic assessment and demonstrable outcomes.

### FACULTY AND WORKSHOP FACILITATORS

PDA provides employees and employers with qualified and experienced nationally and locally recognized professionals and experts to meet your training needs. PDA's extensive faculty and workshop presenter database offers the broadest scope of possibilities for the client who expects the best.